

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

Staci Endicott, President, called the Somers Point Board of Education Meeting to order at 6:02 P.M. as a remote/virtual meeting, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and as amended by P.L.2020, c. 11.

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, and P.L.1975 and as amended by P.L. 2020, c.11.

Mrs. Laut led the Board of Education and the members of the public present in the salute to the flag.

MEMBERS PRESENT: Stacie Brookbank, John Conover (arrived at 6:03pm), Jenna DeCicco, Kathleen Dolton, Alice Myers (arrived at 6:04pm), Heather Samuelson, Mike Sweeder, Courtney Laut, Staci Endicott

MEMBERS ABSENT: None

OTHERS PRESENT: Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools
Michele D. Roemer, Ed.D., Interim School Business
Administrator Board Secretary
Lou Greco, School Solicitor

Executive Session

Motion made by Mrs. Laut, second by Dr. Dolton that at 6:03pm:

Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this resolution they go into Executive Session to discuss the following matters: Personnel and Contractual Matters.

Motion Carried, All in Favor 9-0.

Action May be taken at the conclusion of the executive session.

Reopen to the Public

Motion made by Mr. Conover, second by Dr. Dolton that at 6:53pm the meeting reopened to the public.

- Ms. Endicott stated that while in Executive Session, the Board of Education had discussed:
 - Personnel & Contractual Matters

Motion Carried, All in Favor 9-0.

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

Approval of Minutes

Motion was made by Dr. Myers, second by Mrs. Samuelson that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:

- December 17, 2020 - Regular Meeting
- December 17, 2020 - Executive Session Meeting
- January 7, 2021 – Reorganization Meeting
- January 7, 2021 – Executive Session

Motion carried unanimously on roll call vote. 9-0

Public Forum - *Agenda Items Only*

Meeting was opened to the public at 7:05 P.M.

- No comments

Public Forum was closed to the public at 7:08P.M.

Presentations

1. STAFF RECOGNITION

Virtual Recognition of the following staff members –

Mrs. Jacqueline Wootton and Mr. Jim Scarano- Jordan Road
Mrs. Stacy McGloin, Mrs. Shannon Johansen and Ms. Meghann Generosi- Dawes Avenue
Mrs. Carole Kirchmeyer- New York Avenue

2019-2020 Audit Presentation- Ford Scott and Associates, LLC

Mr. Michael Garcia and Ms. Laura Rohman, Certified Public Accountants, Ford Scott & Associates L.L.C. presented the 2019-2020 Audit.

Communications – Superintendent Report

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve items A-C. **Motion carried unanimously on roll call vote 9-0.**

A. HIB Reporting

Affirm there were no HIB incidents reported for the Somers Point School District from December 12, 2020 through January 15, 2021 in accordance with N.J.A.C. 6A:16-7.1.

B. Affirm HIB Incidents

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

There were no HIB incidents reported for the Somers Point School District from November 13, 2020 through December 11, 2020 in accordance with N.J.A.C. 6A:16-7.1.

C. Enrollment Report

Somers Point School District Enrollment Report of 801 as of January 11, 2021.

D. Acknowledge a donation of New Coats for our Students by Operation Warm

Please note that there are coats still available. Parents can contact guidance counselors for pick up.

Communications-Correspondence

Principals Report

Board Committees

- **Student and Community Affairs – Chair – Courtney Laut**
 - A. Sports and Activities Proposal
 - B. Hardship Transportation
 - C. Communications with Families
 - D. Business Administrator -As of July 1, 2021
 - E. Supervisor of Pupil Services/Preschool Principal

- **Instruction Committee – Chair – Heather Samuelson**
 - A. Plan for return to in person Instruction
 - B. Possible expansion of in person offerings
 - C. Results of parent survey
 - D. Business Administrator -As of July 1, 2021
 - E. Supervisor of Pupil Services/Preschool Principal

- **Finance / Negotiations Committee – Chair – Michael Sweeder**
 - A. Jordan Road Chiller Update
 - B. Phone System
 - C. Roof Replacement at Dawes
 - D. Solar Power all three schools
 - E. Budget
 - F. Audit
 - G. Substitute Payments
 - H. Business Administrator- As of July 1, 2021
 - I. Supervisor of Pupil Services/Preschool Teacher

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

- Negotiations:
 - No report at this time

- **Policy Committee**
 - *No Report*

- **Foundation for Education Liaison – Michael Sweeder**
 - A. January 26, 2021 meeting

- **City Council Liaison – Staci Endicott**
 - *No Report*

Motion by Mrs. DeCicco, second by Mrs. Laut to approve that the Somers Point Board of Education adopt the following Resolution declaring January as School Board Recognition Month.

Motion carried unanimously for all items on roll call vote. 9-0

**New Jersey School Board Association – School Board Recognition Month
School Board Recognition Month in New Jersey January 2021**

Resolution: Somers Point Board of Education

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Somers Point Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Somers Point Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Somers Point Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Somers Point Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Agreements/Applications/Contracts

Motion by Mrs. DeCicco, second by Dr. Dolton to approve the following agenda item A.
Motion carried unanimously on roll call vote. 9-0.

A. McKinney Vento Contracts-Receiving from Mullica Township

Motion that the Board approve two (2) tuition contracts according to McKinney-Vento to Mullica Township School District in the total amount of \$32,511 as follows:
Student #997583 - Tuition \$14,890 (101.98 per diem for 146 days) Effective October 23, 2020 through June 30, 2021
Student #998353 - Tuition \$14,890 Tuition (\$101.98 per diem for 146 days) Effective October 23, 2020 through June 30, 2021; Additional Services 33 weeks, 2 times per week at \$41.38 per session total \$2731.

Curriculum

Motion was made by Mrs. DeCicco, second by Mrs. Samuelson to approve the following agenda items A-L. Motions carried unanimously on roll call vote. 9-0.

A. Professional Development

Approve the following professional development as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools:

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

Michelle CarneyRay-Yoder, Ed.D., NJASA Human Resources 2 part series for \$300.00

Somers Point Administrative Team, Administrative Leadership Training through ETTC, Use of ETTC HOURS (1 90 - minute session a month for 8 months)

Gregory Bradley, health and PE / DWS - to attend the Virtual NJAHPERD Convention on Monday February 22, 2021, at no cost to the district.

B. Art Club

Approve Robyn Nichols as the Art Club Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

C. Future Act

Approve Margie Smock as the Future Act Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

D. Jordan Road 6th-8th Grade Communications Club

Approve Tiffany Unsworth as the Jordan Road 6th-8th Grade Communications Club Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

E. NJHS

Approve Devon Kallen as the Jordan Road National Junior Honor Society Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

F. Performing Arts Club

Approve Tiffany Unsworth as the Jordan Road Performing Arts Club Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

G. Safety Patrol

Approve Casey Edge as the Safety Patrol Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

H. Science Club

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

**MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021**

Approve Liz Lichtenstein as the Jordan Road Science Club Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

I. Student Council

Approve Devon Kallen as the Jordan Student Council Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

J. Think Team

Approve Margie Smock as the Jordan Road Think Day Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

K. Yearbook

Approve TBD as the Jordan Road Yearbook Advisor as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June), prorated stipend of the original \$2,430.

L. Junie B Jones Jr. Play

Approve the resumption of Junie B. Jones Jr Play Production that was canceled in Spring 2020, grades 2 to 4 (same students who were in the production last year, no new students). The final play production will be filmed/streamed. Social Distancing, Mask, and District Safety Protocols will be followed for rehearsals and filming, as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools, for a 5 month (February-June).

Estimated Expenses:

Item	Not To Exceed
Videographer	\$750
Video Editor	\$400
Props (already purchased the bulk)	\$100
Costumes	\$100
Stipend- Phil Pallitto (director)	\$750
Stipend: Robin Wolf-Smith (assistant director/choreographer)	\$750
TOTAL EXPENSES NOT TO EXCEED	\$2,850

Facilities

Motion by Mrs. DeCicco, second by Mrs. Samuelson to approve the following agenda items A-B. Motion carried unanimously on roll call vote. 9-0.

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

A. Roof Replacement

To authorize the Architectural Firm of FVHD to provide the Architectural and Engineering to prepare specifications and submit same to NJDOE, Office of School Facilities, to approve the installation of a new roof on Dawes Avenue School as an "other" capital project, with the understanding that there are no grants and/or debt service available.

B. Fixed Asset Disposal

To dispose of fixed asset #02515 office desk New York Avenue School.

Finance

Motion by Mrs. Samuelson, second by Dr. Dolton to approve the following agenda items A-C. Motions carried unanimously on roll call vote. 9-0.

A. Accept the 2019-2020 Audit and Corrective Action Plan

Accept the June 30, 2020, Annual School District Audit and Corrective Action Plan as presented and discussed by Mr. Garcia, CPA and Laura Rohman with Ford Scott and Associates, LL.; and further approve the submission of the same to the Atlantic County Office of New Jersey Department of Education and the New Jersey Department of Education.

Finding 2020-1 AMR:

The district transferred funds to Central Services & Administration Information Technology that on a cumulative basis exceeded 10 percent of the total amount of the original budget without proper approval.

Corrective Action Plan:

The Business Office/Business Administrator will receive approval from the County Office of Education for transfers that on a cumulative basis exceed 10 percent of the total amount of the original budget. Effective Immediately.

B. QPA Temporary Purchasing Agent

Approve Michele D. Roemer, Ed.D. as Temporary Purchasing Agent as of January 29, 2021 through January 28, 2022 as per the requirements of the Division of Local Governmental Services.

C. Transportation

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

**MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021**

Approve transportation for Student Local ID#999116 from Friday, January 20, 2021, until the end of the 2020-2021 School Year as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools. The student's family submitted the proper paperwork.

Personnel

Motion by Mrs. DeCicco, second by Mrs. Laut to approve items A-E. Motions carried unanimously on roll call vote. 9-0

A. *FMLA Leaves of Absence*

Approve the following leaves of absence as approved by Michelle CarneyRay-Yoder, ED.D., Superintendent of Schools:

Employee ID#: 5558
Leave Type: FMLA
Position/School: Kindergarten/Dawes Avenue
Dates: 01/04/21 - 01/29/21

Employee ID #5773
Leave Type: FMLA/FLA
Position/School: 4th Grade/Jordan Road
Dates: 03/15/21 - 04/26/21 - FMLA
04/27/21 - 05/31/21 - FLA (unpaid)

B. *Extension of Increased Substitute payment as of January 1, 2021 through June 30, 2021*

Approve the extension of substitute pay through June 30, 2021 as follows:

Long Term: \$200.00
Permanent: \$170.00
Daily: \$170
Aide: \$125.

C. *Long Term Substitute K/3rd Special Education*

Approve Donna Strandwitz-Ganter as the long term substitute for Kindergarten and 3rd grade special education at a rate of \$170 per day at the recommendation of Michelle CarneyRay-Yoder, Ed.D. Superintendent of Schools.

D. *Permanent Substitutes – Dawes Avenue*

Approve Amanda Burchell and Adina Ahlstrom as permanent substitutes for Dawes Avenue School at a rate of \$170 a day effective receipt of all required paperwork.

E. *Long Term Substitute 4th Grade Special Education*

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

Approve Lynne Kerstetter as long-term substitute 4th grade special education effective 1/12/21 at a rate of \$200/day at the recommendation of Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Motion was made by Mr. Conover, second by Mrs. Samuelson to approve item 13. Motion carried unanimously on roll call vote. 9-0.

F. Revised Part-Time Teacher Non-Public- Megan Ponzio Step 1 BA (PT) Pro-rated

Megan Ponzio as a Part Time Teacher at St. Joseph's Regional School, 19.5 hours a week, at a pro-rated salary of \$50,325 (Step 1 BA), effective January 04, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve Items G-H. Motion carried unanimously on roll call vote. 9-0.

G. AIM Mentor Resignation

Approve the resignation of Steven Jones as AIM mentor effective January 1, 2021, at the recommendation of Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

H. Student Teaching Placement Spring 2021- Revised

Approve the following Stockton student for CP1/Introductory Fieldwork Placement for the Spring 2021 semester.

Name: Michele Germana
Cooperating Teacher/School : Tammi Chiarulli / Dawes Avenue
Grade: Pre-K
Dates: January 25, 2021 - April 30, 2021

Policies

Professional Services

Transfer of Funds

Monthly Transfers

Motion by Mrs. Samuelson, second by Mrs. DeCiccio to approve the Adjustments for the Budget as presented and made part of these minutes. Motion carried unanimously on roll call vote 9-0

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
TO	TRANSFER -CHARTER	10-00-100-560-000 \$16,193.00
FROM	TUITION TO CSSD	11-000-100-565-00-000-050 \$19,163.00
TO	HEALTH SRVS SALARY	11-000-213-104-00-0000-060 \$ 2,798.98
FROM	ATTENDANCE SALARY	11-000-211-110-00-0000-055 \$ 2,798.98
TO	STCT SRVC PT/OT/OTHER	11-000-216-320-00-0000-060 \$ 195.00
FROM	OTHER SAL MULT DIS	11-000-216-101-00-A0000-000 \$ 195.00
TO	GEN ADMIN TECH SERV	11-000-230-340 \$ 4,889.68
FROM	TECH COMMUNICATIONS	11-000-252-530-00-0000 \$ 4,889.68
TO	SUPPLIES	11-000-230-600-00-0000 \$ 1,000.00
FROM	GEN.ADMIN-SUPT	11-000-230-890-00-0000 \$ 1,000.00
TO	BUSN-PURCH TECH	11-000-251-340-00-0000 \$ 8,787.00
FROM	BUSN SERV SAL	11-000-251-100-00-0000 \$ 8,787.00
TO	MNTCE-SUPPLIES & MTLs	11-000-261-610-00-0000 \$ 2,216.92
TO	CUST-MILAGE/TRAV	11-000-262-581-00-0000 \$ 90.30
FROM	CUSTODIAL SAL	11-000-262-100-00-A000 \$ 2,307.22
TO	TESTBOOK REPLACEMENT	11-190-100-640-02-0000-050 \$18,994.00
FROM	REGULAR PROGRAG-INST	11-190-100-610-18-0000-050 \$18,994.00
TO	RESRM - SUB TEACHING	11-213-100-101-00-A000- \$ 200.00
FROM	OTHER SAL MULT DIS	11-130-100-101-00-A000-055 \$ 200.00

Cash Report

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the Cash Report for the month of December 2020. **Motion carried unanimously on roll call vote 9-0.**

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

Secretary's Financial Report

Motion was made by Mrs. Samuelson second by Mrs. DeCicco to approve the Report of the Secretary for the month ending December 31, 2020, as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of December 31, 2020, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **Motion carried unanimously on roll call vote. 9-0.**

Treasurer's Financial Report

Motion was made by Mrs. Samuelson second by Mrs. DeCicco to approve the Treasurer's Report for the month ending December 31, 2020, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c), and that they certify that as of December 31, 2020, after review of the Treasurer's Monthly Report (appropriations section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **Motion carried unanimously on roll call vote 9-0.**

Bills List

Motion was made by Mrs. DeCicco, second by Mrs. Samuelson that the Somers Point Board of Education approve the Bills List as presented and made part of these minutes.

General - \$ 765,901.04
Capital - \$0
Payroll - \$ 1,010,921.72
TOTAL - \$ 1,776,822.76

Motion carried unanimously on roll call vote. 9-0.

Public Comment – Non Agenda Items

Motion by Mrs. Endicott to open the meeting to the public at 8:20pm.

No public comment

President Endicott closed the public comment portion of the meeting at 8:23pm.

Board Forum

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
January 21, 2021

- Mr. Conover- Congratulate Mrs. Wooton and the balance of the staff who were recognized this evening.

Executive Session

Motion made by Dr. Myers, second by Dr. Dolton that at 8:25pm:

Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this resolution they go into Executive Session to discuss the following matters: Personnel and Contractual Matters.

Re-Open to Public

- Motion was made at 11:27 P.M that the meeting be reopened to the public. Ms. Endicott stated that while in Executive Session, the Board of Education had discussed:
 - Personnel & Contractual Matters

Motion carried unanimously on roll call vote 9-0.

Adjournment

Motion was made by Mrs. DeCicco, second by Dr. Myers that at 11:27pm there being no further business to present the Somers Point Board of Education meeting be adjourned. **Motion carried unanimously. 9-0.**

Respectfully submitted,

Michele D. Roemer, Ed.D.
Interim Business Administrator/Board Secretary